



The Susquehanna County Historical Society and Free Library Association (Association) seeks an individual or firm to provide a bid for services to move shelving units from the Society building in Montrose to the Forest City library branch in Forest City.

The Society has five units, each (15' x 7'x1.5'), installed in 1907 in the basement of the building. The units are an unspecified hardwood, and each has a base, several fixed upright panels at regular intervals, many movable shelves, and a cornice top. The units were constructed on site and are too large to move as a single unit. Over 100 individual, not installed shelves and upright panels are also on site at the Society.

The Association seeks an experienced carpenter / woodworker who can systematically inventory, label, and disassemble the units at the Society; transport the units (and as many of the loose shelves and panels as identified by the Society) to Forest City; and reassemble the units in the Forest City library space. Some cutting / adapting of the units in Forest City may be needed to fit to existing conditions. The Association intends to showcase the historic value of the shelving and expects all work to be completed with little or no damage to the units or their constituent parts. Some refinishing of shelves / parts is expected as part of the reinstallation process.

The Association requires the successful bidder to collaborate with staff to draft an action plan and timeline to deconstruct, move, and install the units. The Association prefers that the work be conducted in as few days as possible. The Association will provide staff to coordinate access to the spaces in accordance with the plan. The successful bidder will provide all tools, equipment, insurance, and personnel necessary to complete the work.

Prospective bidders should contact Kris Ely, Administrator/Librarian, at [kris.ely@susqcolibrary.org](mailto:kris.ely@susqcolibrary.org) to schedule a time to visit the Society and Forest City library spaces. Bids will be accepted through February 15th, with selection of a bidder expected by February 21st. Work should be completed as soon as possible, but no later than March 20<sup>th</sup>, 2024.